

- Review, approval, management and maintenance of the Commonwealth Vendor/Customer table
- Oversight of all payments issued through the Massachusetts Management and Reporting System (MMARS), the Commonwealth's accounting system
- Managing all matters regarding tax reportable income reported to the Internal Revenue Service, Social Security Administration and/or Massachusetts Department of Revenue
- Oversight of all contracts, encumbrances, grants, subsidies, and Intergovernmental Service Agreements (ISAs) processed through the Massachusetts Management and Reporting System (MMARS)
- Oversight of the coordination and updating of the Expenditure Classification Handbook and the FY Closing/Opening Instructions

